How to Sign Up for Deferred Payment Plan

1. Visit the Tennessee Tech Website Homepage
       a. https://www.tntech.edu
2. Move your cursor to the express tab in the top right corner and select "Tech Express"
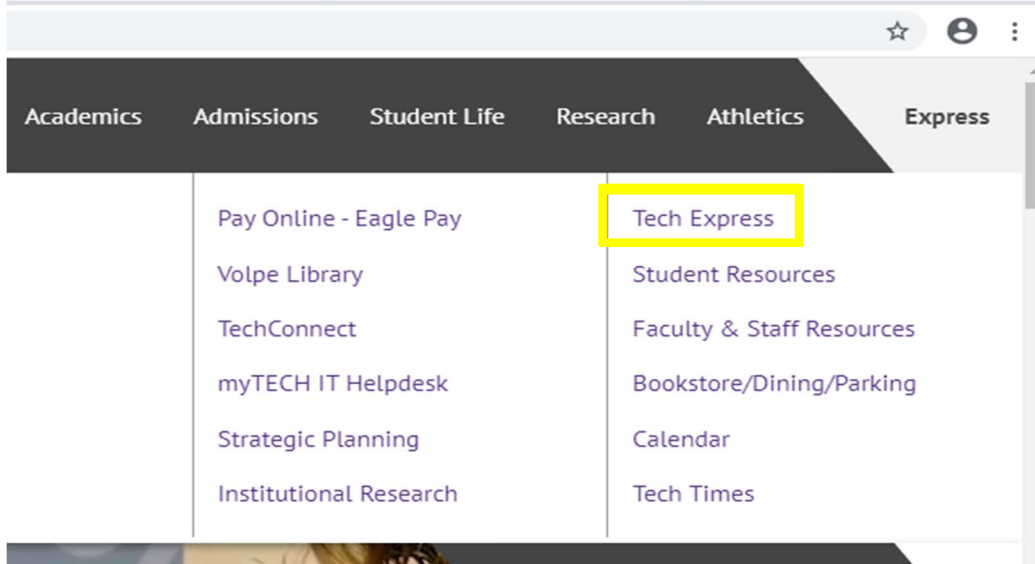
3. Login to Tech Express using your Username and Password
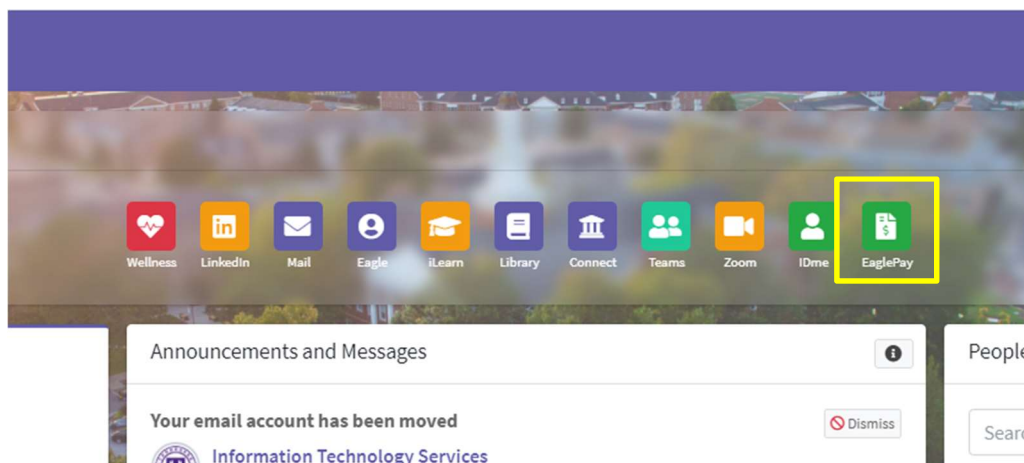Note: Username is the first portion of your student email (jasmith42)
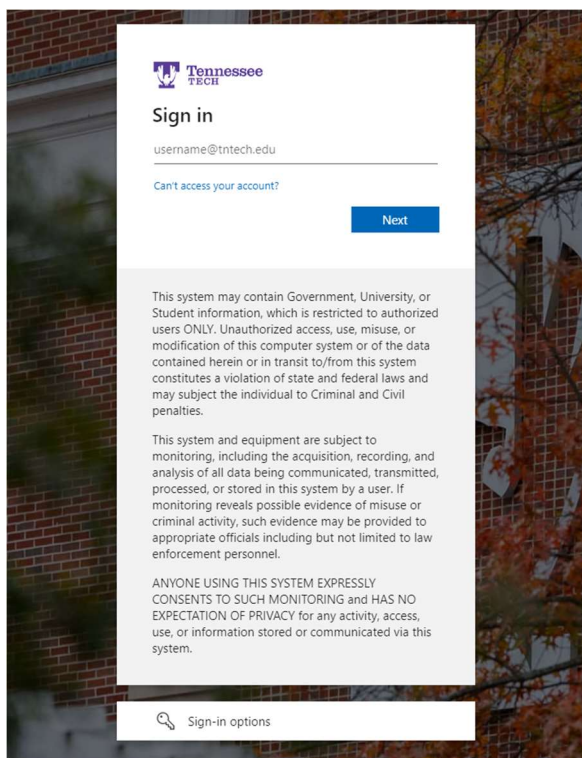
Note: After signing in to Tech Express it will prompt you to use your Mobile Authenticator App
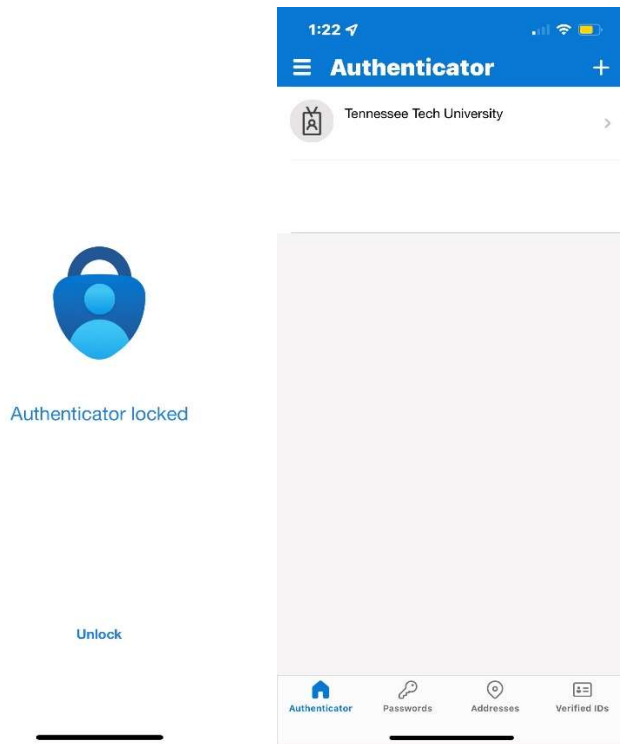
After using the Mobile Authenticator, it will take you to the next page you see below.

4. Select the "Eagle Pay" icon in the QuickLinks toolbar of Tech Express.

5. Click **Payment Plans**.

Eagle Pay

Logged i

My Account   Make Payment   Payment Plans   Deposits   Refunds   Help

Announcement

My

To sign up for direct deposit of your refunds, complete your setup in the Refund Account Setup page.

Spring 2014 Important Dates and Information

Welcome to your Student Account Center! Here you can view your student bills and account activity as well as make payments and store payment profiles. You can also set up a 3rd party to access your bills and make payments on your account.

Student Account   ID: xxxxx6411

Balance $11,926.90
Estimated Financial Aid $8,616.00
Balance Including Estimated Aid $3,310.90

[Make Payment]   [View Activity]   [Enroll in Payment Plan]

6. Click **Enroll Now.**

7. Select term.

8. A description of the plan will be displayed. Carefully read the conditions and then click **Continue.**

9. The next page will show details about your current account balance and the amount of the down payment. This does **not** include the $50 service charge. Click on **Display Payment Schedule**.

10. The page will provide details about the amount of the current payment and the three remaining future payments. Select either *Yes* or *No*. Click **Continue.**

11. Select your payment method and fill out any necessary information. (Further

details can be found on the How to Pay Fees instructions).

Tennessee Tech University Bursar's Office
(931) 372-3311 – bursar@tntech.edu