

## University Library Committee

November 8, 2022

**Present:** Stephanie Adams (for Stuart Gaetjens), Chris Brown, Jacob Cherry, Rufaro Chitiyo, Lora Cowan, Tammy Howard, Shelia Kendrick, Russell Perry, Julie Stepp, Emily Vaughn, Jeff Womack, Doug Bates

**Absent:** Mark Groundland, Sandra Bohannon, Daniel Badoe, Mary Pashley, Brian Seiler

Welcome: Chairperson Chris Brown welcomed everyone to the meeting and thanked them for coming. A quorum was established.

Agenda: Julie Stepp made a motion to accept the agenda, Jeff Womack seconded the motion, and the agenda was approved as distributed.

Minutes: The minutes from the March 29, 2022 were distributed via email. Stephanie gave a couple of changes and spelling corrections: her title of Electronic Resources Librarian and PsycArticles instead of PsychArticles as written in the minutes. The minutes were approved as corrected with a motion by Rufaro Chitiyo and a second by Emily Vaughn.

Dean's Report: Doug announced he is retiring as of January 3<sup>rd</sup>.

He did have good news to share with the committee. The library materials budget has received two increases: \$110,000 from Provost Bruce and \$150,000 from the University in the October Revised Budget.

Doug outlined the library's plan for spending the money.

- \$720,000 on current database purchases and on demand book purchases.
- \$150,000 to support faculty research via the article purchase product called Get It Now. This will probably be restricted to faculty requests and possibly graduate students.
- All funds should be spent this year with no carryover.
- The library will be accepting requests for one-time purchases such as books, ebooks, DVD's and licenses.

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Provost Bruce is also talking about requesting \$50,000 from the online fees be given to the library budget to pay for the TBR online databases.

Get It Now is the article purchase program that was instituted once before to try to control the escalating costs of journal access. The library will have some better choices for controlling costs than it did in 2017 when costs exploded due to undergraduates' use of the system. One of those methods: it is now possible to turn access to some databases on and off. For example, Elsevier is one of the biggest publishers involved; but their articles are often expensive. The library can also choose whether to offer GIN as a mediated service or unmediated service. We will start with unmediated: fulfillment or denial of the request will be based on the email address or patron group within the library system. If you are an undergrad, your request would be denied.

Although this is a good infusion of money into the library materials budget, TTU is still \$350,000 behind Austin Peay. The library budget is now the same as it was in 2010 when Doug first arrived in the amount received via E & G funds. However, at that time the library was also receiving \$350,000 in TAF funds to pay for online products. That money went away and is not coming back.

Tammy Howard asked Dr. Bates what the library committee should be doing at this point? Doug suggested keeping the issue before the Faculty Senate and taking the issue back to their departments. Continue to raise the question of "how much does the University want to spend on the library?" Continue to ask "what do faculty need to do their job?" All over campus, faculty and graduate students are expected to do more research which requires library and research resources.

Tammy requested a printout/spreadsheet of what is included in each database. Stephanie will provide her with some information. There is a list of databases on the library's website.

Doug reviewed other parts of the Library's Budget: The library spends about \$65,000 for student salaries, has a very small travel budget from the University, and a moderate operating budget. The library's operating budget is supplemented by charging the three community colleges who share in the use of the ExLibris Library Online System. The library's biggest expense category in the operating budget is software and license fees. The biggest expenditure is for ExLibris. The Library also purchases a software product called Preservica to enable the Archives to digitize materials and make them available online. The Library is planning to change to a new Interlibrary Loan software product called Rapido next semester. Since Rapido is an ExLibris product, it should work seamlessly with Alma.

Doug gave an update on the library building. The library is receiving new carpet on 2<sup>nd</sup> floor. This has been a semester long project and is on-going.

The Archives work space and offices on 1<sup>st</sup> floor are slated to be renovated. The project is in the hands of capital projects.

Provost Bruce will be appointing an Interim for the Library Dean.

Adjournment: With no other business, the meeting was adjourned with a motion from Tammy.

Minutes: Sharon Buckner

Approved: February 28, 2023