

# Campus Space Utilization an Allocation Committee

June 29, 2023

## Members Present:

Jim Cobb, Chair	Brian Seiler
Sandra Smith-Andrews	Kumar Yelamarthi
Mark Stephens, Executive Officer	Cheryl Montgomery
Rachel Hall	Brandi Fletcher
Daniel Warren	Matthew Dexter
Ben Stubbs	Lee Wray
Julie Baker	

## Members Absent:

Charles Van Neste	Megan Atkinson
Elizabeth Williams	Ada Haynes
Brian Leckie	David Gallop
Beth Howard	Kayla Sorensen, Student

## Guests Present:

Emily Vaughn	Carl Pinkert
Donna Wallis	Cynthia Polk-Johnson
Jeffrey Roberts	

## Outline of Proceedings:

- Approval of Agenda
- Approval of November 21, 2022 Minutes
- Student Engagement Request (RUC 344/353/353A/353B/389A/389B/389C)
- College of Business Request (FNDH 130) (Informational Item)
- Office of Research & Economic Development Request (LSC 2307/2308) (Informational Item)
- Election of 2023-2024 Chair
- Other Such Matters: Donna Wallis (EMS/CourseDog questions on campus space)

A quorum being present, Mr. Jim Cobb called the meeting to order at 8:32 a.m.

### Approval of Agenda

**Motion.** Julie Baker

**Second.** Sandra Smith-Andrews

**Vote.** Approved

### Approval of Minutes- November 21, 2022

**Motion.** Julie Baker

**Second.** Sandra Smith-Andrews

**Vote.** Approved

### Request from Student Engagement (RUC 344/353/353A/353B/389A/389B/389C)

The Student Engagement department requested to have multiple rooms in the RUC to be utilized as student leader workspaces which will be managed by Student Engagement and Student Affairs department. These spaces will align with the goals to improve support for student organization and student organization officers.

**Motion.** Julie Baker  
**Second.** Brandi Fletcher  
**Vote.** Approved

**Request from the College of Business (FNDH 130) (INFORMATIONAL ITEM)**

The space will be temporarily used by the College of Business during the renovation of Johnson Hall to accommodate the Professional Readiness & Leadership program which oversees the Clothes Closet. FNDH 130 is adjacent to FNDH129 where the CoB Student Success will be temporarily housed. This adjacency allows the CoB to provide the same level of student services currently available in Johnson Hall.

The CoB has maximized the available 26,300 square footage of swing space in Foundation Hall to accommodate over 90% of their classes and to provide temporary office space for faculty and staff, thus minimizing the disruption to students. However, without the additional square footage of FNDH130 the CoB would not have adequate space to provide Professional Readiness and Leadership programming and the Clothes Closet.

**No voting.**

**Request from the Office of Research & Economic Development (LSC 2307/2308) (INFORMATIONAL ITEM)**

This space will be used for the student research initiatives in the Water Center (WC). The shared communal space in the middle of the 4-lab suite (LSC 2309/2310) would be ideal for collaborative interactions with other students in microbiology.

The current WC shared space is fully occupied. The new director will have an administrative position and is likely to have a research professor appointment in the School of Environmental Studies. In the first fiscal year, there is 600 square feet that is needed of innovation space (lab type or similar) for his/her research and for WC's new student research initiatives. With new grants in excess of one million in hand, a total of 900 square footage would be needed in the future.

**No voting.**

**Election of 2023-2024 Chair**

The committee has unanimously re-elected Jim Cobb to be the chair for the 2023-2024 year.

**Motion.** Sandra Smith-Andrews  
**Second.** Julie Baker  
**Vote.** Approved

**Other Such Matters**

Jim Cobb has requested that Jody Webb be a resource on the campus space utilization and allocation committee.

It has been discussed to have the campus space utilization and allocation request form redone. Brandi Fletcher to redesign it and have a copy of the floor plan to be submitted with any requests.

Donna Wallis has discussed CourseDog in the meeting. She has requested that someone from EMS be involved in this committee if possible. Donna Wallis also discussed if someone from purchasing could be a part of the CourseDog Implementation team.

Meeting Adjourned.