

## **Administrative Council**

### **Tennessee Technological University**

#### **ADMINISTRATIVE COUNCIL January 29, 2003 President's Conference Room**

##### **Members Present:**

S. K. Ballal	Mancil Johnson	Terry Rector
Robert Bell	Diane Ledbetter	Virginia Rivers
Peggy Bilbrey	Regina Lee	Pamela Rowe (sub/Dickson)
Marc Burnett	Jeffrey Marquis	Paul Semmes
Whewon Cho	Jessica Matson	Sandra Terneus
Robert Delgado	Linda Maxwell	Nathan Wilds
Kurt Eisen	Leo McGee	Dale Wilson Susan
Elkins	Allan Mills	Sarah Winningham
Linda Giesbrecht-Bettoli	Marilyn Musacchio	Matthew Zagumny
Glen Johnson		

##### **Members Absent:**

Barry Allison	Charlene Mullins	Jeff Boles
Mike Nivens	Dan Fesler	Sue Pogue
Ramesh Garimella	Jacob Thorington	Colleen Hays
Mike Wells	Philip Lutz	Sam Winfree

**Others Present:** Ed Boucher Darrell Garber Larry Peach Kristen Pennycuff

##### **Summary of Proceedings**

Approved agenda with one deletion. Approved minutes of November 6, 2002. Approved "Up 'til Dawn" Constitution at Tennessee Tech University.

Approved Constitution of "International Business Association" at Tennessee Tech University.

Approved "Coptic Christian Fellowship" Constitution at Tennessee Tech University.

Approved Constitution of “Society of Clarinets” at Tennessee Tech University.

Approved addendum to Parent Handbook for Child Development Laboratory at Tennessee Tech University.

Received report on status of contracted pay for professors developing RODP courses.

## **Proceedings**

Chairman Johnson called the meeting to order at 3 p.m.

Mr. Burnett moved to approve the agenda with the removal of Item 7 from the agenda. Dr. Cho seconded. Mr. Burnett stated that Item 7 would be submitted at a later time with more viable options. The motion PASSED.

Motion to approve the minutes of November 6, 2002, was made by Dr. Cho and seconded by Dr. Giesbrecht-Bettoli. Minutes were APPROVED as distributed.

Dr. Zagumny moved to approve the Constitution of “Up ‘til Dawn” at Tennessee Tech University. Dr. Bell seconded. The motion PASSED.

A motion to approve the Constitution of the “International Business Association” at Tennessee Tech University was made by Dr. Zagumny. The motion was duly seconded and PASSED.

Motion to approve the Constitution of the “Coptic Christian Fellowship” at Tennessee Tech University was made by Dr. Zagumny. Ms. Winningham seconded. Following a brief discussion of the Constitution, a verbal vote was taken and the motion PASSED.

Dr. Zagumny moved to approve the Constitution of the “Society of Clarinets” at Tennessee Tech University. Dr. Terneus seconded. Motion APPROVED.

A motion to approve the proposed addendum to the Parent Handbook for the Child Development Laboratory was made by Dr. Cho. Dr. Giesbrecht-Bettoli seconded. The motion was APPROVED.

Dr. Bell gave an update on the status of the contracted pay issue for professors developing RODP courses. For the two RODP bachelors degrees, TBR reimburses the University \$6000 for a new course placed on-line and \$3500 for the conversion of a course to on-line. Currently, the TBR RODP Curriculum Committee solicits proposals in particular areas when it desires additional course work to be on-line. If the RODP Curriculum Committee accepts the proposal, then the University, through the Academic

Affairs Office, contracts with the faculty member for the preparation of the on-line course. The faculty member receives pay as contracted when the on-line course is accepted by the RODP Curriculum Committee. Presently, Tennessee Tech contracts the full amount with faculty (\$6000 or \$3500). Tech is the only TBR school contracting the full amount. Questions were asked relative to payments for specific faculty. The Academic Affairs Office will follow up on these reported problems. Also discussed were the issues of academic freedom and intellectual property relative to the TBR on-line courses. Dr. John Harris, who serves on the RODP Curriculum Committee, is the person to consult on these matters.

Dr. Zagumny stated that editorial changes are needed on the tenure review documents and the agreements on responsibility forms to include the new categories to make the forms compatible. Academic Affairs will follow up on the editorial changes.

Motion by Dr. Cho seconded by Ms. Rowe to adjourn. The meeting ADJOURNED at 3:30 p.m.

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Terri Watson, Recorder

Documents on file with minutes of meeting:

Constitution of "Up 'til Dawn"

Constitution of "International Business Association"

Constitution of "Coptic Christian Fellowship"

Constitution of "Society of Clarinets"

Proposed revisions to Parent Handbook for Child Development Laboratory"