

Administrative Council

Tennessee Technological University

**Minutes
Administrative Council
Tennessee Technological University
November 5, 1997**

Members Present

Sue Bailey	Dave Larimore
S. K. Ballal	Regina Lee
Mark Banasiak	Jeff Marquis
Paul Bonner	Linda Maxwell
Ed Boucher	Leo McGee
Evans Brown	Mike Nivens
Whewon Cho	Terry Rector
Jann Cupp	William Schrader
Gregory Danner	Paul Semmes
Dennis George	James Monroe Stewart
Roger Jones	Tony Via
Homer Kemp	Angelo Volpe

Members Absent

Karen Adams	Paul Isbell
Marc Burnett	Roy Loutzenheiser
Emily Campbell	Kelly Metzgar
Cathy Cunningham	Dave Narrie
Dan Fesler	Barbara Reynolds
Charles Hickman	Noel Tolbert
	Dale Wilson

Others Present

Jim Cobb
Pat King, Resource Person

Summary of Proceedings

Approved the agenda as distributed.

Approved the Minutes of October 8, 1997.

Tabled the Recommendation from University Safety and Environmental Committee to Charge Departments the Cost of Identifying and Disposing of Unknown Materials and/or Wastes.

Proceedings

Evans Brown, Chairman, called the meeting to order at 3:00 p.m. in the President's Conference Room.

Approval of the Agenda

Mr. Boucher MOVED approval of the agenda with Mr. Banasiak SECONDING. MOTION CARRIED.

Approval of the Minutes

Dr. Bonner MOVED approval of the minutes of October 8, 1997 with Dr. Schrader SECONDING. MOTION CARRIED.

Recommendation from University Safety and Environmental Committee to Charge Departments the Cost of Identifying and Disposing of Unknown Materials and/or Wastes -
Jim Cobb

Mr. Cobb said the University Safety and Environmental Committee is requesting that approval be given to charge departments the cost of identifying and disposing of unknown materials and/or wastes. He said a year ago they had requested that an item be added to the exit interview checklist to include a provision for the inspection of employee work areas, laboratories, storerooms, etc., if the employee has used or generated materials, hazardous chemicals, and/or hazardous waste to ensure that these items are properly labeled, capped, and stored. He said this is working well and the committee would like more help to charge departments for submitting unknown materials for disposal. This charge process would be effective July 1, 1998. Dr. Ballal MOVED approval of the recommendation with Mr. Boucher SECONDING. When asked about cost, Mr. Cobb said he feels current cost would be less than \$100 each item. After considerable discussion concerning this matter, Dr. Schrader MOVED to TABLE the

recommendation with Dr. Cho SECONDING. MOTION CARRIED.

Such Other Matters

Dr. Brown distributed copies of the proposed Revised Tenure and Promotion Policies referred from the Academic Council for the November 19 meeting of the University Assembly.

The meeting adjourned at 3:25 p.m.

Patricia King, Resource Person