

Budget Advisory Committee  
April 23, 2021 3:00 p.m.  
Via TEAMS

Members Present:

Phil Oldham	Claire Stinson
Tom Payne	Lisa Zagumny
Kevin Braswell	Brandon Johnson
Jennifer Taylor	Mark Stevens
Yvette Clark	Deanna Metts
Karen Lykins	Chuck Roberts
Joseph Slater	Paul Semmes
Holly Stretz	Sandi Smith-Andrews
David Larimore	Jeff Roberts
Lee Wray	Aaron Lay
Emily Wheeler	Katherine Friedrich
Terri McWilliams	Mark Wilson
Alice Camuti	Dewayne Wright
Alfred Kalyanapu	Ann Davis
Steve Isbell	Jason Beach
Bedelia Russell	Jeanette Luna

Members Absent:

Lori Bruce  
Rob Owens  
Greg Holt  
Emalee Hamblen  
Ed Lisic  
Alfred Kalyanapu

Others:

Carol Holley  
Matt Smith

Dr. Claire Stinson called the meeting to order at 3:02 p.m. and thanked everyone for their attendance. The agenda and minutes of the March 31, 2021 meeting were distributed previously via email to committee members.

**Approval of Agenda:** Dr. Stinson asked for a motion for the approval of the agenda. Dean Tom Payne moved to approve the agenda, Dean Lisa Zagumny seconded, there was no discussion and the agenda was approved unanimously.

**Approval of Minutes:** Dr. Stinson asked for a motion to approve the minutes for March 31, 2021. Sandi Smith-Andrews moved to approve the minutes and Lisa Zagumny

seconded. Dr. Stinson asked for discussion. Lisa Zagumny asked for a revision to her statement on page 3, revision was made and minutes were updated.

**Enrollment Projections for FY21-22:** Dr. Stinson advised Matt Smith and Emily Wheeler worked closely with Dr. Brandon Johnson, Dr. Alice Camuti and Charlie Wilkerson to gather enrollment information. Emily Wheeler provided a summary of information on the proposed revenue spreadsheet (Handout A). This information is used to estimate and project proposed budget revenues for FY22. This information does not include state appropriations. Maintenance, out-of-state and fee related revenue information broken down by index, FOAPAL, account description, 20-21 current estimate, and changes that will occur before July 1. Such as, reduction for summer because second term revenue gets deferred based on governmental accounting practices. Spring estimates are never 100% of fall, it runs 85-90% of fall. Net revenue is before any rate increase. Nothing has been assumed for any tuition increase in estimates as of yet, THEC will vote on binding range in May. The proposed revenue budget is anticipated by individual account codes beginning July 1 for FY2022. Total revenue expected as of date for FY22 is \$105,578,318. Ms. Wheeler advised all the numbers are driven by the proposed FY22 enrollment projections (Handout B). Projections are based on Fall 20, Spring 21 enrollment information, who may graduate in spring and summer, those anticipated to return in fall 21 and new enrollments for fall 21 broken down by enrollment type for graduate and undergraduate. Ms. Wheeler offered for anyone on the committee to reach out to her if they have further questions or want a deeper understanding.

Dr. Johnson added that he provides the business office with the new undergraduate student enrollment for the upcoming fall. Historical trends are typically used to gather the data. Dr. Johnson looks at student behavior: FAFSA submitted, students attending showcase events, scholarships offered and accepted and other elements that suggest what a student intends to do. Currently SOAR reservations are tracking ahead of two years ago. Transfer students are consistent with last year. For the first time in three years there is expected growth for international enrollment. Dr. Stretz asked what the trend was for out-of-state. Dr. Johnson advised there was increase in applications and being more aggressive in recruitment efforts. Dr. Smith-Andrews asked for an update on conversion rates. Dr. Johnson advised about 7% down in applications and admits, SOAR reservations are up, but looks like yielding better early on. Mr. Lay asked if the anticipated return enrollment was spring enrollment less graduates or if there is a retention factor. Matt Smith advised it was spring enrollment less spring graduations less summer graduation plus incoming freshman and transfers in the fall.

**Discussion of status of new budget requests:** Dr. Stinson stated she talked with the strategic plan workgroup leaders and they discussed that consideration needs to be given to items that will help increase enrollments and align with the strategic plan. Terri McWilliams shared information on the beginning revenue and how it ties into the budget documents. She stated a recent question the budget office received was regarding the lapse dollars. Lapse dollars taken from vacant positions was \$1,117,584, which is significantly lower than the past 2 years due to eliminating some vacant positions in budget cuts. The strategic investment pool received \$708,519(60%) from lapse dollars

and \$409,065(40%) was given back to departments. There are \$2,845,644 in commitments for faculty positions of new programs, which the strategic investment pool dollars will go towards. Ms. McWilliams shared Handout C. For FY21-22 the beginning permanent revenue is \$172,855,650. State appropriation changes are: \$(500,000) CEROC, \$(430,900) formula adjustment, \$1,768,800 outcomes formula, \$2,105,200 salary pool and \$343,600 group insurance. The permanent expenses include CEROC, raise pool, group insurance, faculty promotions, police software, ITS software escalation costs, Trailblazers, new utility, frozen positions, campus logic, facilities project design manager, marketing, graduation, payroll position and Director of Research. After these considerations that leaves \$(1,856,449). Some solutions the budget office suggested was to table the software escalation cost and review in October revised, use one-time funding for Trailblazers, continue marketing and graduation with one-time funding and use the investment pool for the Director of Research which brought the difference down to \$(1,193,090).

**Questions & Discussions:** Committee members were asked to share their thoughts and ideas.

Dr. Johnson advised the Campus logic request addresses verification for FAFSA. We are not allowed to award financial aid to students until FAFSA has been verified. This software will cut down processing time tremendously.

Dr. Stretz asked what the \$216,500 new utility cost was for. Dr. Stinson advised it was half the cost for the utility and custodial cost associated for the new engineering building. This cost needs to be put in the budget before the building is completed otherwise you are looking at the full cost coming out of one budget.

Dr. Stinson advised the marketing budget for recruitment had been funded from one-time funds each year but trying to slowly move it to a permanent budget. This could possibly continue this year with one-time funding as well. Graduation has been outside the budget for a couple years and trying to fix the budget instead of using one-time funding. ITS software escalation cost would be reviewed in October. Emily Wheeler advised she had requested a new position for payroll after researching payroll staff at other LGIs and UT and determined we were short staffed.

The committee members had discussion on the requested items. It was deemed appropriate for the Campus Logic and graduate studies office position be funded. There was a suggestion to hold off on the frozen positions for another year. There were 3 frozen positions that were not requested in Proposed FY21-22. Ideas were shared on getting a systematic way to prioritize position requests by comparing to other institutions. Aaron Lay suggested pulling in students to work internships in departments that have a strange staffing pattern. The possibility of dropping the salary pool from 4% to 3.99% was discussed but would only provide approximately \$95,000. At this time there is no tuition increase being factored.

Dr. Roberts inquired about the stimulus funds. Dr. Stinson advised the stimulus money could not address the situations we are discussing because they are recurring costs and the stimulus money is one-time funding. The first pool of stimulus money was spent by December 2021, the second round of stimulus money was for lost revenues including auxiliaries, the third round of funding has not been received yet. Ms. Wheeler advised on the COVID website there is a report on how the funds have been spent.

Dr. Stinson confirmed with the group the two top priorities to fund were campus logic and to fill the graduate studies office position.

**Adjournment:** Dr. Stinson thanked everyone for their attendance and work. The meeting adjourned at 4:58 p.m.

**Handouts:** A: FY22 Proposed Budget

B: Proposed FY22 Enrollment Projections

C: Proposed FY21-22 summary

Tennessee Tech University  
 FY22 Proposed Budget  
 As of 04/19/2021

HANDOUT A

A Index	B Banner				C Account Description	G 2020-2021 Current Estimate	H 2nd Summer Reduction	I Base Spring 2021 Actual	J Spring Reduction	K Summer 2021 Enrollment Adjustment (Baseline)	L Fall 2021 Enrollment Adjustment (Baseline)	M Other Adjustment	N Total Enrollment Adjustments	O Net Revenue before Rate Increase	P Rate Increase/Decrease	Q Increase (Decrease)	R Rounded Budget Adj	S Proposed Budget
	F	O	A	P														
110100	110001	790000	51000	100	Mnt - UG	61,611,000.00	0.00	28,910,120.33	(1,445,506.02)	0.00	1,202,086.94	0.00	1,202,086.94	61,367,580.92	0.00	(243,419.08)	(243,500.00)	61,367,500.00
	110001	790000	51003	100	Mnt - GR	6,616,000.00	0.00	3,293,384.00	(164,669.20)	0.00	305,688.90	0.00	305,688.90	6,757,019.70	0.00	141,019.70	141,000.00	6,757,000.00
	110001	790000	51020	100	Mnt Summer - UG	4,057,750.00	(1,834,472.05)	0.00	0.00	(466,078.80)	0.00	0.00	(466,078.80)	1,757,199.15	0.00	(466,078.80)	(466,000.00)	3,591,750.00
	110001	790000	51026	100	Mnt Summer - GR	1,218,500.00	(631,598.06)	0.00	0.00	314,373.67	0.00	0.00	314,373.67	901,275.61	0.00	314,373.67	314,250.00	1,532,750.00
111582	110001	137214	51000	100	Mnt Joint BSE w/ETSU - UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110100	110001	790000	51003	100	Mnt Joint DNP w/ETSU - GR	0.00	(12,905.40)	23,520.00	(1,176.00)	0.00	0.00	0.00	0.00	(12,905.40)	0.00	(1,176.00)	0.00	0.00
110110	110001	790000	51030	100	Mnt TN eCampus TTU UG	222,000.00	(12,766.38)	80,627.25	(4,031.36)	0.00	0.00	0.00	0.00	205,202.26	0.00	(4,031.36)	(4,250.00)	217,750.00
	110001	790000	51032	100	Mnt TN eCampus TTU GR	10,500.00	(3,546.60)	6,168.00	(308.40)	0.00	(10,191.60)	0.00	(10,191.60)	(3,546.60)	0.00	(10,500.00)	(10,500.00)	0.00
110115	110001	790000	51031	100	Mnt - TN eCampus Oth UG	800,400.00	(115,108.73)	355,866.85	(17,793.34)	(23,542.00)	(67,786.00)	0.00	(91,328.00)	576,169.93	0.00	(109,121.34)	(109,250.00)	691,150.00
	110001	790000	51033	100	Mnt - TN eCampus Oth GR	14,200.00	(14,310.14)	0.00	0.00	0.00	(14,200.00)	0.00	(14,200.00)	(14,310.14)	0.00	(14,200.00)	(14,200.00)	0.00
110120	110001	180500	51003	100	DMBA Mnt GR	1,638,750.00	(188,895.00)	645,712.50	(32,285.63)	0.00	0.00	0.00	0.00	1,417,569.38	0.00	(32,285.63)	(32,500.00)	1,606,250.00
111713	110001	142200	51003	100	MACC Mnt GR	289,500.00	(47,277.72)	95,090.00	(4,754.50)	0.00	0.00	0.00	0.00	237,467.78	0.00	(4,754.50)	(4,750.00)	284,750.00
110130	110001	184000	51000	100	Ex Ed 2+2 Crossville	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110131	110001	184001	51000	100	Ex Ed 2+2 OakRidge	273,500.00	(12,742.46)	117,046.68	(5,852.33)	0.00	0.00	0.00	0.00	254,905.21	0.00	(5,852.33)	(6,000.00)	267,500.00
110132	110001	184002	51000	100	Ex Ed 2+2 Pellissippi	442,750.00	(535.92)	202,263.89	(10,113.19)	0.00	0.00	0.00	0.00	432,100.89	0.00	(10,113.19)	(10,250.00)	432,500.00
110133	110001	184003	51000	100	Ex Ed 2+2 Chattanooga	130,000.00	0.00	68,395.44	(3,419.77)	0.00	0.00	0.00	0.00	126,580.23	0.00	(3,419.77)	(3,500.00)	126,500.00
110134	110001	184004	51000	100	Ex Ed 2+2 Motlow (McMinnville)	141,500.00	0.00	76,180.63	(3,809.03)	0.00	0.00	0.00	0.00	137,690.97	0.00	(3,809.03)	(3,800.00)	137,700.00
110135	110001	184005	51000	100	Ex Ed 2+2 Tullahoma (Moore Co)	230,500.00	0.00	120,725.77	(6,036.29)	0.00	0.00	0.00	0.00	224,463.71	0.00	(6,036.29)	(6,000.00)	224,500.00
110136	110001	184006	51000	100	Ex Ed 2+2 Harriman	101,250.00	0.00	57,420.00	(2,871.00)	0.00	0.00	0.00	0.00	98,379.00	0.00	(2,871.00)	(3,000.00)	98,250.00
110137	110001	184007	51000	100	Ex Ed 2+2 Scott Co	107,500.00	0.00	54,344.25	(2,717.21)	0.00	0.00	0.00	0.00	104,782.79	0.00	(2,717.21)	(2,750.00)	104,750.00
110138	110001	184008	51000	100	Ex Ed 2+2 Lawrenceburg	87,250.00	(5,258.72)	45,324.28	(2,266.21)	0.00	0.00	0.00	0.00	79,725.07	0.00	(2,266.21)	(2,500.00)	84,750.00
	110001	184009	51000	100	Ex Ed 2+2 CHEC	164,750.00	(16,269.00)	62,545.87	(3,127.29)	0.00	0.00	0.00	0.00	145,353.71	0.00	(3,127.29)	(3,250.00)	161,500.00
110200	110001	121784	51000	100	Craft Center	219,250.00	0.00	117,348.89	(5,867.44)	0.00	0.00	0.00	0.00	213,382.56	0.00	(5,867.44)	(6,000.00)	213,250.00
111250	110001	790000	51002	100	Disabled / Elderly - UG	2,000.00	0.00	1,050.00	(52.50)	0.00	0.00	0.00	0.00	1,947.50	0.00	(52.50)	(250.00)	1,750.00
111626	110001	166005	51003	100	MSN Nursing Mnt GR	983,750.00	(126,577.64)	366,096.50	(18,304.83)	0.00	0.00	0.00	0.00	838,867.54	0.00	(18,304.83)	(18,500.00)	965,250.00
<b>Maintenance Subtotal</b>						<b>79,362,600.00</b>	<b>(3,022,260.82)</b>	<b>34,699,231.13</b>	<b>(1,734,961.56)</b>	<b>(175,247.13)</b>	<b>1,415,598.23</b>	<b>0.00</b>	<b>1,240,351.11</b>	<b>75,845,728.73</b>	<b>0.00</b>	<b>(494,610.45)</b>	<b>(495,500.00)</b>	<b>78,867,100.00</b>
111210	110001	790000	51050	100	OST - UG	3,153,000.00	0.00	1,544,159.96	(77,208.00)	0.00	371,022.72	0.00	371,022.72	3,446,814.72	0.00	293,814.72	293,750.00	3,446,750.00
	110001	790000	51051	100	OST - GR	110,000.00	0.00	53,827.00	(2,691.35)	0.00	26,234.63	0.00	26,234.63	133,543.28	0.00	23,543.28	23,500.00	133,500.00
	110001	790000	51054	100	OST - UG Non Verified	0.00	0.00	1,322.00	(66.10)	0.00	0.00	0.00	0.00	(66.10)	0.00	(66.10)	0.00	0.00
	110001	790000	51055	100	OST - GR Non Verified	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	110001	790000	51060	100	OST Summer - UG	88,000.00	(54,357.60)	0.00	0.00	(39,685.52)	0.00	0.00	(39,685.52)	(6,043.12)	0.00	(39,685.52)	(39,750.00)	48,250.00
	110001	790000	51061	100	OST Summer - GR	5,000.00	(4,420.40)	0.00	0.00	5,804.81	0.00	0.00	5,804.81	6,384.41	0.00	5,804.81	5,750.00	10,750.00
111215	110001	790000	51070	100	OST TN eCampus UG	27,750.00	(5,464.80)	9,240.00	(462.00)	0.00	0.00	0.00	0.00	21,823.20	0.00	(462.00)	(500.00)	27,250.00
111216	110001	790000	51071	100	OST TN eCampus GR	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)	0.00	(1,000.00)	0.00	0.00	(1,000.00)	(1,000.00)	0.00
111220	110001	121784	51050	100	OST Craft Center UG	11,250.00	0.00	5,866.54	(293.33)	0.00	0.00	0.00	0.00	10,956.67	0.00	(293.33)	(500.00)	10,750.00
111230	110001	180500	51051	100	OST DMBA - GR	40,750.00	(3,885.84)	15,408.84	(770.44)	0.00	0.00	0.00	0.00	36,093.72	0.00	(770.44)	(750.00)	40,000.00
111713	110001	142200	51053	100	OST MACC GR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
111626	110001	166005	51051	100	MSN Nursing Mnt GR OST	11,750.00	(1,727.04)	5,927.04	(296.35)	0.00	0.00	0.00	0.00	9,726.61	0.00	(296.35)	(500.00)	11,250.00
<b>OST Subtotal</b>						<b>3,448,500.00</b>	<b>(69,855.68)</b>	<b>1,635,751.38</b>	<b>(81,787.57)</b>	<b>(33,880.70)</b>	<b>396,257.35</b>	<b>0.00</b>	<b>362,376.65</b>	<b>3,659,233.40</b>	<b>0.00</b>	<b>280,589.08</b>	<b>280,000.00</b>	<b>3,728,500.00</b>
<b>Revised Estimate Mnt and OST</b>						<b>82,811,100.00</b>	<b>(3,092,116.50)</b>	<b>36,334,982.51</b>	<b>(1,816,749.13)</b>	<b>(209,127.83)</b>	<b>1,811,855.58</b>	<b>0.00</b>	<b>1,602,727.75</b>	<b>79,504,962.13</b>	<b>0.00</b>	<b>(214,021.37)</b>	<b>(215,500.00)</b>	<b>82,595,600.00</b>
111599	110001	137001	51650	100	Engineering SACF	2,640,250.00	(73,890.70)	1,215,606.75	(60,780.34)	(8,305.11)	14,785.40	0.00	6,480.29	2,512,059.25	0.00	(54,300.05)	(54,500.00)	2,585,750.00
111600	110001	140002	51652	100	Busi Entrepreneurial SACF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
111601	110001	141503	51652	100	Accounting SACF	185,250.00	(9,727.20)	76,190.00	(3,809.50)	(955.19)	1,037.40	0.00	82.21	171,795.51	0.00	(3,727.29)	(3,750.00)	181,500.00
111602	110001	141504	51652	100	Business Law SACF	51,500.00	(355.20)	20,820.00	(1,041.00)	(428.93)	288.40	0.00	(140.53)	49,963.27	0.00	(1,181.53)	(1,250.00)	50,250.00
111603	110001	144004	51652	100	Busi Mgt SACF	245,750.00	(8,262.60)	112,650.00	(5,632.50)	(892.50)	1,376.20	0.00	483.70	232,338.60	0.00	(5,148.80)	(5,250.00)	240,500.00
111604	110001	144005	51652	100	Decision Sciences SACF	218,000.00	(2,826.00)	106,720.00	(5,336.00)	(682.98)	1,220.80	0.00	537.82	210,375.82	0.00	(4,798.18)	(5,000.00)	213,000.00

### Tennessee Tech University FY22 Proposed Budget

As of 04/19/2021

A Index	B Banner				C Account Description	G 2020-2021 Current Estimate	H 2nd Summer Reduction	I Base Spring 2021 Actual	J Spring Reduction	K Summer 2021 Enrollment Adjustment (Baseline)	L Fall 2021 Enrollment Adjustment (Baseline)	M Other Adjustment	N Total Enrollment Adjustments	O Net Revenue before Rate Increase	P Rate Increase/Decrease	Q Increase (Decrease)	R Rounded Budget Adj	S Proposed Budget
	F	O	A	P														
111605	110001	142503	51652	100	Economics SACF	106,750.00	(387.00)	49,170.00	(2,458.50)	(354.69)	597.80	0.00	243.11	104,147.61	0.00	(2,215.39)	(2,250.00)	104,500.00
111606	110001	142504	51652	100	Finance SACF	95,500.00	(5,596.80)	43,320.00	(2,166.00)	(362.94)	534.80	0.00	171.86	87,909.06	0.00	(1,994.14)	(2,000.00)	93,500.00
111607	110001	142505	51652	100	Marketing SACF	116,000.00	(5,248.80)	54,270.00	(2,713.50)	(547.71)	649.60	0.00	101.89	108,139.59	0.00	(2,611.61)	(2,750.00)	113,250.00
111608	110001	142001	51652	100	MBA Studies SACF	130,750.00	(15,976.80)	50,910.00	(2,545.50)	(1,568.89)	732.20	0.00	(836.69)	111,391.01	0.00	(3,382.19)	(3,500.00)	127,250.00
111713	110001	142200	51652	100	MACC SACF	20,250.00	(2,419.20)	7,400.00	(370.00)	(237.56)	113.40	0.00	(124.16)	17,336.64	0.00	(494.16)	(500.00)	19,750.00
111660	110001	150009	51658	100	SACF Educ Ready-to-Teach	315,000.00	(581.25)	152,725.00	(7,636.25)	(127.85)	1,764.00	0.00	1,636.15	308,418.65	0.00	(6,000.10)	(6,000.00)	309,000.00
111625	110001	166003	51654	100	SACF Nursing	564,500.00	(21,718.40)	260,055.55	(13,002.78)	(2,853.92)	3,161.20	0.00	307.28	530,086.10	0.00	(12,695.50)	(12,750.00)	551,750.00
111730	126005	160008	51660	100	SACF Ag & Human Ecol	202,250.00	(4,300.00)	90,330.00	(4,516.50)	(697.56)	1,132.60	0.00	435.04	193,868.54	0.00	(4,081.46)	(4,250.00)	198,000.00
111731	126006	130016	51662	100	SACF Arts & Sciences	938,750.00	(26,809.87)	402,737.50	(20,136.88)	(2,435.75)	5,257.00	0.00	2,821.25	894,624.51	0.00	(17,315.62)	(17,500.00)	921,250.00
111732	126007	155200	51664	100	SACF Music & Art	233,750.00	(1,548.60)	101,680.00	(5,084.00)	(273.03)	1,309.00	0.00	1,035.97	228,153.37	0.00	(4,048.03)	(4,250.00)	229,500.00
111733	124006	150008	51658	100	SACF Education Other	435,250.00	(18,352.35)	201,615.00	(10,080.75)	(2,078.03)	2,437.40	0.00	359.37	407,176.27	0.00	(9,721.38)	(9,750.00)	425,500.00
111734	126003	166016	51654	100	SACF Nursing Joint DNP	36,000.00	(6,652.80)	11,520.00	(576.00)	(653.29)	201.60	0.00	(451.69)	28,319.51	0.00	(1,027.69)	(1,250.00)	34,750.00
111626	110001	166005	51654	100	SACF Nursing MSN	114,750.00	(14,775.60)	42,735.00	(2,136.75)	(1,450.93)	642.60	0.00	(808.33)	97,029.32	0.00	(2,945.08)	(3,000.00)	111,750.00
					<b>SACF</b>	<b>6,650,250.00</b>	<b>(219,429.17)</b>	<b>3,000,454.80</b>	<b>(150,022.74)</b>	<b>(24,906.85)</b>	<b>37,241.40</b>	<b>0.00</b>	<b>12,334.55</b>	<b>6,293,132.64</b>	<b>0.00</b>	<b>(137,688.19)</b>	<b>(139,500.00)</b>	<b>6,510,750.00</b>
110155	110001	790000	51551	100	TN eCampus Online Fee	329,000.00	(25,877.76)	119,347.00	(5,967.35)	(7,645.00)	(10,880.00)	0.00	(18,525.00)	278,629.89	0.00	(24,492.35)	(24,500.00)	304,500.00
111711	110001	180500	51500	100	DMBA Online Fee	670,000.00	(77,175.00)	264,442.50	(13,222.13)	0.00	0.00	0.00	0.00	579,602.88	0.00	(13,222.13)	(13,250.00)	656,750.00
111713	110001	142200	51504	100	MACC Online Fee	118,000.00	(19,315.80)	38,850.00	(1,942.50)	0.00	0.00	0.00	0.00	96,741.70	0.00	(1,942.50)	(2,000.00)	116,000.00
111740	110001	185008	51502	100	Interdiscip Online Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
111626	110001	166005	51506	100	MSN Online Fee	287,000.00	(36,939.00)	106,837.00	(5,341.85)	0.00	0.00	0.00	0.00	244,719.15	0.00	(5,341.85)	(5,500.00)	281,500.00
111635	110001	790000	51508	100	TTU Online & Alt Del Fee - Dev	409,258.00	0.00	0.00	0.00	0.00	2,291.93	0.00	2,291.93	411,549.93	0.00	2,291.93	0.00	409,258.00
111635	110001	790000	51510	100	TTU Online & Alt Del Fee - Dep	1,002,127.00	0.00	93,467.87	(4,673.39)	0.00	5,613.11	0.00	5,613.11	1,003,066.72	0.00	939.72	(4,750.00)	997,377.00
					<b>Online Course Fees</b>	<b>2,815,385.00</b>	<b>(159,307.56)</b>	<b>622,944.37</b>	<b>(31,147.22)</b>	<b>(7,645.00)</b>	<b>(2,974.96)</b>	<b>0.00</b>	<b>(10,619.96)</b>	<b>2,614,310.26</b>	<b>0.00</b>	<b>(41,767.18)</b>	<b>(50,000.00)</b>	<b>2,765,385.00</b>
111910	110001	790000	51100	100	Debt Service Fee	2,353,830.00	(78,282.83)	1,055,072.11	(52,753.61)	(7,065.09)	6,793.49	0.00	(271.60)	2,222,521.96	0.00	(53,025.21)	(53,250.00)	2,300,580.00
111650	110001	790000	51200	100	TAF Fee	2,609,000.00	(114,578.23)	1,224,558.39	(61,227.92)	(7,119.86)	6,846.16	0.00	(273.71)	2,432,920.14	0.00	(61,501.63)	(61,500.00)	2,547,500.00
115700	110001	200010	51311	100	Facilities Fee	936,788.00	(33,922.16)	417,114.35	(20,855.72)	(2,793.18)	2,685.80	0.00	(107.38)	881,902.75	0.00	(20,963.09)	(21,000.00)	915,788.00
115110	112001	600000	58349	100	Athletics Student Fee	4,977,500.00	(218,753.04)	2,335,914.26	(116,795.04)	(13,582.51)	13,060.36	0.00	(522.15)	4,641,429.10	0.00	(117,317.86)	(117,500.00)	4,860,000.00
116150	110001	127200	51160	100	Student Mental Health & Well	60,000.00	(2,648.80)	28,256.17	(1,412.81)	(164.30)	157.99	0.00	(6.32)	55,932.08	0.00	(1,419.12)	(1,500.00)	58,500.00
					<b>E&amp;G Mandatory Registration Fees</b>	<b>10,937,118.00</b>	<b>(448,185.06)</b>	<b>5,060,915.28</b>	<b>(253,045.76)</b>	<b>(30,724.95)</b>	<b>29,543.80</b>	<b>0.00</b>	<b>(1,181.14)</b>	<b>10,234,706.03</b>	<b>0.00</b>	<b>(254,226.91)</b>	<b>(254,750.00)</b>	<b>10,682,368.00</b>
111630	110001	155026	51801	100	Music Private Lesson Fee	69,500.00	0.00	32,006.25	0.00	0.00	0.00	0.00	0.00	69,500.00	0.00	0.00	0.00	69,500.00
	110001	155026	51832	100	Music Recital Fee	3,000.00	0.00	2,550.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
116145	110001	154004	51842	100	PHED Golf Course Fee	7,650.00	0.00	4,312.50	0.00	0.00	0.00	0.00	0.00	7,650.00	0.00	0.00	0.00	7,650.00
111734	126003	166016	51843	100	Grad Fee - Nursing - DNP	90,000.00	(16,632.00)	28,800.00	(1,440.00)	0.00	0.00	0.00	0.00	71,928.00	0.00	(1,440.00)	(1,500.00)	88,500.00
					<b>Non Mandatory Course Fees</b>	<b>170,150.00</b>	<b>(16,632.00)</b>	<b>67,668.75</b>	<b>(1,440.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>152,078.00</b>	<b>0.00</b>	<b>(1,440.00)</b>	<b>(1,500.00)</b>	<b>168,650.00</b>
111520	110001	790000	51750	100	Late Registration	0.00	0.00	(300.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
111540	110001	790000	51808	100	Returned Check Fine	5,250.00	0.00	2,880.00	0.00	0.00	0.00	0.00	0.00	5,250.00	0.00	0.00	0.00	5,250.00
111650	110001	790000	58861	100	Deferred Plan Service Charge	187,250.00	0.00	93,175.00	0.00	0.00	0.00	0.00	0.00	187,250.00	0.00	0.00	0.00	187,250.00
111610	110001	124016	51818	100	Library Fines	3,750.00	0.00	3,760.00	0.00	0.00	0.00	0.00	0.00	3,750.00	0.00	0.00	0.00	3,750.00
111615	110001	157000	51819	100	LRC Library Fines	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
116180	110001	190009	51818	100	ITS Equip Loss & Damage	1,000.00	0.00	1,080.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00
116125	110001	790000	58505	100	Traffic Fines	141,500.00	0.00	103,652.00	0.00	0.00	0.00	0.00	0.00	141,500.00	0.00	0.00	0.00	141,500.00
					<b>Incidental Fees</b>	<b>338,750.00</b>	<b>0.00</b>	<b>204,247.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>338,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>338,750.00</b>
115645	110001	127800	51823	100	Eagle Card	3,540.00	0.00	2,942.00	0.00	0.00	0.00	0.00	0.00	3,540.00	0.00	0.00	0.00	3,540.00
111510	110001	123024	51700	100	Undergraduate Applications	166,750.00	0.00	109,895.00	0.00	0.00	0.00	0.00	0.00	166,750.00	0.00	0.00	0.00	166,750.00
111511	110001	123024	51710	100	Graduate Applications	36,275.00	0.00	26,325.00	0.00	0.00	0.00	0.00	0.00	36,275.00	0.00	0.00	0.00	36,275.00
116120	110001	790000	58863	100	Parking Permits Staff	291,250.00	0.00	131,771.99	0.00	0.00	0.00	0.00	0.00	291,250.00	14,562.50	14,562.50	14,500.00	305,750.00

### Tennessee Tech University FY22 Proposed Budget

*As of 04/19/2021*

A	B				C	G	H	I	J	K	L	M	N	O	P	Q	R	S
Index	Banner				Account Description	2020-2021 Current Estimate	2nd Summer Reduction	Base Spring 2021 Actual	Spring Reduction	Summer 2021 Enrollment Adjustment (Baseline)	Fall 2021 Enrollment Adjustment (Baseline)	Other Adjustment	Total Enrollment Adjustments	Net Revenue before Rate Increase	Rate Increase/Decrease	Increase (Decrease)	Rounded Budget Adj	Proposed Budget
	F	O	A	P														
110020	110001	790000	58864	100	Parking Permits Student	1,013,500.00	0.00	49,152.50	0.00	0.00	0.00	0.00	0.00	1,013,500.00	50,675.00	50,675.00	50,500.00	1,064,000.00
<b>Other E&amp;G Revenue</b>						<b>1,511,315.00</b>	<b>0.00</b>	<b>320,086.49</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,511,315.00</b>	<b>65,237.50</b>	<b>65,237.50</b>	<b>65,000.00</b>	<b>1,576,315.00</b>
<b>Total E&amp;G (Other than Mat / OST)</b>						<b>22,422,968.00</b>	<b>(843,553.79)</b>	<b>9,276,316.69</b>	<b>(435,655.72)</b>	<b>(63,276.80)</b>	<b>63,810.24</b>	<b>0.00</b>	<b>533.45</b>	<b>21,144,291.93</b>	<b>65,237.50</b>	<b>(369,884.78)</b>	<b>(380,750.00)</b>	<b>22,042,218.00</b>
360001	350010	128500	59550	710	Fitness Center - SAF	963,250.00	(42,342.96)	452,114.71	(22,605.74)	(2,628.87)	2,685.80	0.00	56.93	898,358.23	0.00	(22,548.81)	(22,750.00)	940,500.00
<b>Total Current Estimate Budget Revenue Increase/Decrease</b>						<b>106,197,318.00</b>	<b>(3,978,013.25)</b>	<b>46,063,413.91</b>	<b>(2,275,010.58)</b>	<b>(275,033.49)</b>	<b>1,878,351.62</b>	<b>0.00</b>	<b>1,603,318.13</b>	<b>101,547,612.29</b>	<b>65,237.50</b>	<b>(606,454.96)</b>	<b>(619,000.00)</b>	<b>105,578,318.00</b>

# HANDOUT B

## Proposed FY22 Enrollment Projections

Enrollment Type	Data & Projections Based on Institutional Research Data															Enrollment & Graduate Studies			Fall Enrollment Projection						
	Enrollment Information					Graduation Information					Anticipated Return Enrollment					New Enrollment			Fall 2021						
	Fall 2020 <sup>a</sup>			Spring 2021 <sup>a</sup>		Spring 2021 Graduation <sup>a</sup>				Summer 2021 Graduation <sup>b</sup>				Fall 2021 <sup>c</sup>					Fall 2021						
	HC	FTE	HC Dist	HC	FTE	HC	FTE	Factor	Grad HC	Grad FTE	HC	FTE	Factor	Grad HC	Grad FTE	Fall HC	Diff HC	FTE Factor	FTE Change	New HC	FTE Factor	New FTE	HC	FTE	Inc/Dec
<b>Undergraduate</b>																									
<b>Instate</b>																									
Normal	8,135	7,972.94	0.927	7,166	7,010.40	1,194	977.46	0.92	1,098	899.26	150	70.93	0.92	138	65.26	5,822	(2,313)	0.98	(2,266.92)	2,269	0.98	2,223.80	7,891	6,967.28	(43.12)
Dual Enrollment	158	185.67	0.018	141	185.00	-	-	0.92	-	-	-	-	0.92	0	-					0	1.18	-	200	235.03	49.36
<b>Out-of-State</b>																									
Domestic	344	304.99	0.039	317	278.39	28	24.47	0.92	26	22.51	2	0.60	0.92	2	0.55	287	(57)	0.89	(50.54)	48	0.89	42.56	335	270.41	(7.98)
International																									
Normal	141	139.69	0.016	138	141.77	22	16.40	0.92	20	15.09	7	2.33	0.92	6	2.14	109	(32)	0.99	(31.70)	79	0.99	78.27	188	188.33	46.56
E-Rate	-	-	-	-	-	-	-	0.92	-	-	-	-	0.92	-	-										
<b>Total Undergraduate</b>	<b>8,778</b>	<b>8,603.29</b>	<b>1.000</b>	<b>7,762</b>	<b>7,615.56</b>	<b>1,244</b>	<b>1,018.33</b>		<b>1,144</b>	<b>936.86</b>	<b>159</b>	<b>73.86</b>		<b>146</b>	<b>67.95</b>	<b>6,218</b>	<b>(2,402)</b>		<b>(2,349.16)</b>	<b>2,396</b>		<b>2,344.62</b>	<b>8,614</b>	<b>7,661.05</b>	<b>44.82</b>
<b>Graduate</b>																									
<b>Instate</b>																									
Normal	1,352	830.80	0.966	1,333	734.91	196	109.30	0.95	186	103.84	114	47.00	0.95	108	44.65	1,023	(329)	0.61	(202.17)	409	0.61	251.33	1,432	784.07	49.16
<b>Out-of-State</b>																									
Domestic	36	23.50	0.026	34	19.55	8	3.10	0.95	8	2.95	3	2.20	0.95	3	2.09	23	(13)	0.65	(8.49)	22	0.65	14.36	45	25.43	5.88
International																									
Normal	8	6.42	0.006	12	6.18	5	1.50	0.95	5	1.43	2	0.10	0.95	2	0.10	5	(3)	0.80	(2.41)	6	0.80	4.82	11	8.59	2.17
E-Rate	3	1.80		3	0.82	0	-	0.95	-	-	-	-	0.95	-	-	3	-								
<b>Total Graduate</b>	<b>1,399</b>	<b>862.52</b>	<b>0.998</b>	<b>1,382</b>	<b>761.46</b>	<b>209</b>	<b>113.9</b>		<b>199</b>	<b>108.21</b>	<b>119</b>	<b>49.30</b>		<b>113.00</b>	<b>46.84</b>	<b>1,054</b>	<b>(345)</b>		<b>(213.06)</b>	<b>437</b>		<b>270.51</b>	<b>1,488</b>	<b>818.08</b>	<b>57.20</b>

<sup>a</sup> Enrollment and graduation information for Summer 2019, Fall 2020, Spring 2021 and Summer 2021 was provided by Institutional Research on March 19, 2021 from collected census data and graduation applications. Reference Dr. Katherine Friedrich email.  
<sup>b</sup> At the time the Institutional Research data was collected the Summer 2021 graduation information was incomplete. Therefore Summer 2019 graduation information was used to simulate Summer 2021 graduation. Summer 2019 graduation is our best estimate.  
<sup>c</sup> Anticipated returning enrollment is calculated by taking Spring 2021 enrollment and subtracting anticipated graduation for Spring 2021 and Summer 2021. FTE is determined from HC and FTE ratio in Fall 2020.  
<sup>d</sup> New enrollment number were given by Enrollment Management and Graduate Studies (reference emails from Dr. Johnson and Dr. Camuti). FTE is determined from HC and FTE ratio in Fall 2020. It is important to note that estimates for Fall 2021 is 320 international students in total. However not all international students pay international rates due to graduate assistantships.



# HANDOUT C

## Proposed FY21-22

	PERM	Changes/Suggestions	
2-5% Reserve Beginning (Current Estimate Budget)			3,613,676
<b>Beginning Perm Revenue</b>	<b>172,855,650</b>		
State Approp			
CEROC	(500,000)		
Formula Adjustment	(430,900)		
Outcomes Formula	1,768,800		
Salary Pool	2,105,200		
Group Insurance	343,600		
Enrollment Maintenance and Out-of-State	(215,500)		
<b>Total Revenue</b>	<b>\$ 175,926,850</b>		
<b>Beginning Perm Expenses</b>	<b>162,931,873</b>		
CEROC	(500,000)		
Raise Pool - 4%	3,699,500	94,588	\$924,875 - 1% - .10% \$94,588
Group insurance	343,600		
Faculty promotions	150,346		
Police Software	14,000		
ITS Software escalation cost	302,350	302,350	Review in October Revised FY21-22
Trailblazers	60,505	60,505	Possible one time funding
New Utility	213,500		
Frozen Positions	527,367	527,367	
Campus Logic	104,960	-	
Facilities Project Design Mgr	109,329		Provide data
Marketing	150,000	150,000	Possible continue one time funding
Graduation	30,000	30,000	Possible one time funding
Payroll Position	45,688		Provide data
Director of Research	120,504	120,504	Investment Pool
Graduate Studies Office	45,688		
<b>Total Expenses</b>	<b>168,349,210</b>	<b>1,285,314</b>	<b>167,063,896</b>
Perm Transfers	9,479,777		
<b>Total Transfers</b>	<b>9,479,777</b>		<b>9,479,777</b>
<b>Difference</b>	<b>\$ (1,902,137)</b>		<b>\$ (616,823)</b>
2-5 % Reserve Ending			<b>\$ 3,613,676</b>
Minimum			3,406,231
Difference			207,445

**FROZEN POSITIONS**

*It is a position you would like to keep, but can hold off on filling. You will not be able to access it for FY20-21, at least. Unless you have another position come open that you are willing to trade for the frozen position. The salary line will be reduced to zero and the position number will be eliminated (the position will no longer exist in any budget documents.) . These positions will be maintained on a list in the budget office for reconsideration beginning in FY21-22 or as new funds become available.*

Index	Area	Org	Position	Position #	Unit Priority	Budget	Notes:
260056	Student Affairs	Student Affairs Admin	VP	607010	President #1	167,000	Advertised Funded at Proposed FY21-22 - find temp dollars for FY20-21
245216	Institutional Research	Office of Senior Associate Provost	Academic Support Associate 3	411050	Provost #9	27,296	REQUESTED
260051	Academic Affairs	Office of the Provost	Financial Analyst 2	606060		62,940	Make Priority
212129	Academic Affairs	Other Faculty Instruction	Assistant Professor	728010		63,301	This was an extra position set aside strategically if a spouse position would be needed
245250	Academic Affairs	CITL	Director	658010	Provost #10	37,430	REQUESTED
210101	Arts & Sciences	Biology	Professor	101020	Provost #22	87,728	REQUESTED
210131	Arts & Sciences	Mathematics	Chairperson	107170	Provost #27	90,722	REQUESTED
210158	IDS	Communication	Professor	175110		77,950	This position was not requested in Proposed FY21-22
262001	Planning & Finance	Business Office	Admin Associate 2-Business Office Front Desk	609150	VP Fin #1	22,882	Found funding
210501	Ag & HEC	School of Agriculture	Assistant Professor	136140	Provost #11	80,000	REQUESTED transfer to HEC Fund out \$400K Recurring funds in Investment pool contributed by the Business Office
						717,249	
						527,367	Still Frozen